

ADOBE ILLUSTRATOR CS4 CHEAT SHEET

"MAC"

PALETTE SHORTCUTS

Show/Hide Brushes	F5
Show/Hide Color	F6
Show/Hide Layers	F7
Show/Hide Info	CMD-F8
Show/Hide Gradient	CMD-F9
Show/Hide Stroke	CMD-F10
Show/Hide Attributes	CMD-F11
Revert file	F12
Show/Hide Graphic Styles	SHIFT-F5
Show/Hide Appearance	SHIFT-F6
Show/Hide Align	SHIFT-F7
Show/Hide Transform	SHIFT-F8
Show/Hide Pathfinder	SHIFT-CMD-F9
Show/Hide Transparency	SHIFT-CMD-F10
Show/Hide Symbols	SHIFT-CMD-F11

VIEWING & GUIDES

Zoom In Tool	CMD-SPACEBAR
Zoom Out Tool	CMD-OPT-SPACEBAR
Zoom In to exact size	CMD-SPACEBAR-DRAG
Hide/Show all tools and panels	TAB
Hide/Show all panels except toolbox	SHIFT-TAB

SELECTING AND MOVING

To make copy while dragging	OPT
To add to a selection	SHIFT
Move Selection	ANY ARROW KEY
Move Selection 10 pts	SHIFT-ANY ARROW KEY
Lock selected artwork	CMD-2
Lock all deselected artwork	CMD-OPT-SHIFT-2

Unlock all artwork	CMD-OPT-2
Hide selected artwork	CMD-3
Hide all deselected artwork	CMD-OPT-SHIFT-3
Show all artwork	CMD-OPT-3

TYPE

Decrease/Increase type size	CMD-SHIFT-< OR >
Leading	OPT ARROW UP OR DOWN
Kerning/Tracking	OPT ARROW LEFT OR RIGHT
Baseline shift	SHIFT-OPT ARROW DOWN OR UP
Align type left, right, center	CMD-SHIFT-L, R, C
Justify type	CMD-SHIFT-J
Reset horizontal/vertical scale to 100%	CMD-SHIFT-X
Reset kerning or tracking to 0	CMD-OPT-Q

SHAPES

Draw from center	OPT
Draw from center with dialog	OPT-CLICK
Constrain proportion	SHIFT
Constrain orientation of polygons, stars, spirals	SHIFT
Move object while drawing	SPACEBAR

LAYERS PALETTE SHORTCUTS

Preview/Outline mode	CMD-CLICK ON EYE
Turning off all other layers	OPT-CLICK ON EYE
Select all items on layer	OPT-CLICK LAYER NAME
Copy item to different layer	OPT-DRAG SELECTION SQUARE IN LAYERS PANEL
To create the new layer at the top of list	CMD-CLICK
New layer below selected layer	CMD-OPT-CLICK

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